



Dear Members,

Attached below is the revised OTS constitution and the Agenda for the upcoming Annual General Meeting which will take part during the OTS Annual conference 2019. As outlined in the Agenda, the Constitution will be discussed further at the AGM. A two thirds majority agreement by the membership is needed before it can be officially ratified.

I would also like to invite nominations for positions of Chair for :

- The Education Committee (current acting chair is Mr Alex Trompeter)
- The Research Committee (current acting chair is Mr Will Eardley)
- The Policy Committee (current acting chair is Mr Paul Dixon)

The chairs of these committees will be allocated an automatic position on the OTS Executive Committee. For details of the responsibilities and duties of the above mentioned posts, please refer to the OTS constitution.

- Nominees must give written consent to be nominated.
- Nominees must be proposed and seconded by two Active members.
- If more than one nomination is received for each post, a ballot will be held at the Annual General Meeting in January.
- If there is just one nominee for a post, at least 75% of the membership attending the general meeting must vote in favour of that nominee for them to be ratified in the post.

Please reply via email for any nominations.

I look forward to seeing you all in January at the Annual Conference

Best wishes,

Omar Sabri

OTS SECRETARY



OTS Constitution

JANUARY 2018

NAME

The Society will be known as the Orthopaedic Trauma Society (OTS).

OBJECTIVES

The OTS exists to be:

- a forum for Orthopaedic Trauma surgery in the British Isles
- non-profit making
- the focus for Orthopaedic Trauma research in the British Isles
- the focus for Orthopaedic Trauma education and co-ordination in the British Isles
- the focus for Orthopaedic Trauma policies in the British Isles including injury prevention
- the organiser of scientific meetings on Orthopaedic Trauma in the British Isles
- the representative body for British Orthopaedic Trauma to Government, national bodies and organisations, and, international organisations
- the focus for Orthopaedic Trauma training in the British Isles
- act as the leading body to advance the practice of excellence in Orthopaedic Trauma.

MEMBERSHIP

Membership of the OTS is open to anyone who wishes to apply.

Certain categories will apply:

Active Members

- Have applied for membership;
- Active surgeons at substantive Consultant status, or equivalent;
- Are eligible to vote at meetings and serve as officers.

Associate Members

- Have applied for membership;
- Are ineligible to act as officers of the Society.

Emeritus Members

- Previous Members retired from active practice who wish to remain members and ratified by the committee;
- Are eligible to vote at meeting and serve as officers;
- Will not be required to pay a membership fee;
- Will be required to pay attendance fees at events.

Honorary Members

- Anyone nominated by the membership to the committee prior to a General Meeting deemed meritorious of honorary membership;
- Are ineligible to vote or serve as officers;
- Will not be required to pay a membership fee;
- Will be required to pay attendance fees at events.

Any member may be expelled from the Society if they bring the Society into disrepute. This decision must be taken by a two-thirds majority of votes cast at a General Meeting, their names having been notified to the membership by the Committee at least fourteen days before the meeting.

Cessation of Membership will occur:

- On receipt of a Member's written resignation or
- Failing to pay the annual subscription fee after a reminder has been sent or

Persons whose application for membership is declined or who are dismissed from the Society may re-apply for membership no earlier than 12 months from their declined application or dismissal.

OFFICERS OF THE OTS

All posts, other than President Elect, President and Immediate Past President (1 year – non-contiguous), will be for three years. Post holders other than the President, Immediate Past President and President Elect may opt to extend their tenure for up to one year. Post holders, other than the President, Immediate Past President and President Elect, may choose to stand for re-election to that post for one further term of office. Post holders may resign to the Committee with four weeks notice. Post holders may stand for as many different roles on the Committee as they wish.

Executive Committee

- President.
- President Elect.
- Immediate Past President.
- Treasurer.
- Secretary.
- Chair of Education Committee.
- Chair of Research of Committee.
- Chair of Policy Committee.

President is responsible for the Society and represents the Society to the membership via the Annual General Meeting and to External Stakeholders, including the British Orthopaedic Association. The President is supported by the Immediate Past President and President Elect.

Treasurer is responsible for the finance of the Society.

Secretary is responsible for the setting of meeting agenda and publication of minutes, as well as the maintenance of the OTS membership database and Committee membership.

Chair of Education Committee is responsible for appointing the Education Committee and overseeing the delivery of all OTS educational materials; including the OTS, BOTA and BOA meetings, other educational events and online educational content.

Chair of Research Committee is responsible for appointing the Research Committee and overseeing the delivery of all OTS research activities; including research content of the OTS and BOA meetings, other scientific events and online research content.

Chair of Policy Committee is responsible for appointing the Policy Committee and overseeing policy and communications activities, including national guidelines, BOASTs the Society website and social media activity.

The Executive Committee and members of the Education, Research and Policy Committees will form the Board of the Orthopaedic Trauma Society.

Ex-Officio members of the OTS Board

- BOTA rep.
- BTS rep.

The OTS Board will meet twice a year at the OTS and BOA meetings.

If charitable status is applied for, four Trustees will be nominated from the Executive.

BALLOTS

- The Secretary will invite nominations for positions on the Executive Committee no less than 30 days prior to a general meeting.
- Nominees must give written consent to be nominated.
- Nominees must be proposed and seconded by two Active members.
- Nominees for the post of President Elect should include a short statement (less than 150 words) of their vision.
- If more than one nomination is received for each post a ballot will be held at the general meeting, members not attending the meeting may vote by post/electronically before the meeting.
- If there is just one nominee for a post at least 75% of the membership attending the general meeting must vote in favour of that nominee for them to be ratified in the post.
- The Committee may co-opt members at various times to sit on various committees without need for a ballot.

MEETINGS

- The Society will meet at least once a year, timings to be decided by the Committee and notified to the membership no less than 90 days in advance.
- At least one general meeting will occur per year.
- Meetings may be any/all of: scientific, educational, research, policies, practice, special.
- The programme for these meeting will be published in advance by the Secretary to the membership.
- Meetings will be open to all members and guests may be invited on application (who may be vetoed by the Executive Committee).
- Representatives of the Healthcare Industry may not attend the actual General Meeting of the Society, unless invited by the Committee, nor may commercial exhibits be present within the General Meeting room of the Society.
- No recording of a meeting may occur without the permission of the Committee.

FINANCE

- An annual subscription will be decided at a General Meeting and payable by all members required to do so by direct debit.
- The Treasurer will present a detailed financial statement at a General Meeting.

AFFILIATION

- The Society may affiliate with other organisations as decided at a General Meeting.

CONSTITUTIONAL AMENDMENTS

- Will be notified to the membership prior to a General meeting and need at least two thirds agreement of the attendees at that meeting for ratification.



AGENDA FOR THE
2019 Annual General Meeting of
The Orthopaedic Trauma Society

Change to the Constitution	MC
Vote to accept the changes	
Vote for Chairs of:	
i. Education Committee	
ii. Research Committee	
iii. Policy Committee	
Secretary's Report	OS
Treasurer's Report	SP
Education Report	AT
Research Report	WE
Policy Report	PD
AOB	MC